

Project Title

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  3. *Detailed Cost & Financing Plan*
  4. *Tentative Implementation Schedule*
  5. *Potential Risks and Proposed Mitigations*

## IsDB Grant Operation Information Sheet and Executive Summary

|  |  |  |
| --- | --- | --- |
| **Country:** | | Insert country name |
| **Title:** | |  |
| **Beneficiaries** | |  |
| **Sector:** | | |
| **Grant Operation Program** Skills, Training and Education Program-STEP | | |
| **SDG Linkage:** | | |
|  | **Key Results:** | |
| **Cost (USD):** | | **Total Cost:** $  **IsDB’s Contribution:** Insert Amount  **Other Contributions:** Insert Amount |
| **Beneficiary Institution:**  **Name:** Insert Name  **Phone:** Insert Phone  **Address:** Insert Address  **Website:** Insert Website  **Email:** Insert E-mail | | |
| **Objective:** | | |
| **Description of the Scope:**  1.  2.  3.  4. | | |
| **Alignment with the Grant Operation Program:**  Please state the project alignment with the IsDB strategies, and STEP as well with details. | | |
| **Justification:** | | |
| **Implementation Period (Months):** | | |

# INTRODUCTION

This section should provide the background and general information about the project.

# CONTEXT AND RATIONALE

This section should provide information about the context and the reasons why this project is highly needed.

# BENEFICIARY INSTITUTION

Give an introduction about the institution and its strengths.

Please provide previous experience in similar projects and scope, capabilities of the resources, and Other relevant information that demonstrates the organization's skills and capacity.

***Capacity Assessment:***

Please illustrate the organization capacity and its previous experience in similar projects and scope.

***Roles and Responsibilities:***

This sub-section will provide information about the roles the executing agency, including information about:

(i) organizational structure of the Grant Operation recipient institution.

(ii) roles of involved institutions.

# GRANT OPERATION

***Grant Operation Objective:***

* Main Objective
* Specific Objectives

***Key Performance Indicators:***

* **Impact:**

1. **.**
2. **.**

* **Outcomes:**

1. **.**

* **Outputs:**

1. .
2. .

***Location:***

***Scope and Description:***

Please state the components of the project in details.

What makes this project innovative (tools, methods, technology, approach, etc.)

# COST ESTIMATE & FINANCING PLAN

The total cost of the Grant Operation is estimated at US (…). The breakdown of various cost items of the Grant Operation by financing partners is shown in Table-1 below and the details are given in “Detailed Cost & Financing Plan” Annex.

***Table-1: Cost Estimate & Contribution Plan US$ 000***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Component** | **IsDB** | **Beneficiary Institution** | **Co-Financier (if any)** | **Total** |
| Component 1 |  |  |  |  |
| Component 2 |  |  |  |  |
| Component 3 |  |  |  |  |
| ***TOTAL*** |  |  |  |  |
| ***%*** | 100% | …..% | …….% |  |

# IMPLEMENTATION ARRANGEMENTS

***Implementation Schedule:***

***Communication and Visibility Arrangement***

The visibility plan for the project will be enhanced through a series of strategic activities designed to maximize sponsor recognition and engagement:

**1. .**

2.

3.

# RISKS AND SUSTAINABILITY

***Risks (Internal and External):***

***Monitoring and Evaluation Plan:***

***Sustainability:***

Positive outcomes that persist long after the project’s conclusion.

The results in the long term.

The project’s capacity to create a lasting impact on the lives of beneficiaries and the community.

# GRANT OPERATION JUSTIFICATION

***Strategic Fit and Alignment with the Bank Vision, Strategy (including MCPS), and Realigned Strategy:***

The project's focus on …

**Grant Operation Program:**

The project aligns with the Grant Operation Program by addressing key development challenges through targeted interventions in education and economic empowerment. It likely supports the program's objectives of (poverty alleviation, .., and …).

**Member Country Partnership Strategies (MCPS):**

The project's focus on selected countries indicates alignment with specific needs and priorities identified within the MCPS for those countries. Ex, By targeting (.., .., and ..), the project supports the strategic goals of enhancing human capital and promoting economic diversification in member countries.

**STEP Strategies:**

The project aligns with STEP strategies related to (.., .., and ..). By providing …

**Sustainable Development Goals (SDGs):**

The project directly contributes to several SDGs, including:

1. **SDG No (Name of SDG):** Aims to ...
2. **SDG No (Name of SDG):** Aims to ...
3. **SDG No (Name of SDG):** Aims to ...

*Annexes:*

1. *Results Framework (Standard Results Template in Operations Management System)*
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**Annex 1**

**Results Framework**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Goal:** To … | | |
| Results Summary | Performance Indicators | Means of Verification | Assumption/Risks |
| OUTCOME |  |  |  |
| 1.  Results Summary:  2.  Results Summary: … |  | * . | * . |
| OUTPUTS |  |  |  |
| **Main out put 1 :(… Phase)**  1.1 .  **1.2** . | * + 1. .   1.2.1 .  1.5.1 . | * . | * . |
| **Main Output 2: ()** |  |  |  |
| **Main Output 3: ()** |  |  |  |
| **Main Output 4: ()** |  |  |  |
| **Main Output 5: ()** |  |  |  |

**Annex 2**

**Country Map**

**Annex 3**

**Detailed Cost & Financing Plan**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PROJECT NAME: ....** | | | | | |
| **Activity** | **Expense Item Details** | **Unit Type** | **Unit Quantity** | **Cost per unit US Dollar** | **Total** |
| **Component # 1** | | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  | **Total** |  |
|  | | | | | |
| **Component # 2** | | | | | |
|  | | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total:** |  |  |  | **Total** |  |
| **Component# 3** | | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total** | | | | |  |
| **Grand Total** | | | | |  |
| **5. admin cost** | | | | | |
| **Admin cost () %** |  | cost |  |  |  |
|  | | | | |  |
| **Grand Total** | | | | |  |

**Annex 4**

**Tentative Implementation Schedule**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| The Implementation Timeline | | | | | | | Activities | NO. |
|  |  |  |  |  |  |  |  | 1 |
|  |  |  |  |  |  |  |  | 2 |
|  |  |  |  |  |  |  |  | 3 |
|  |  |  |  |  |  |  |  | 4 |
|  |  |  |  |  |  |  |  | 5 |
|  |  |  |  |  |  |  |  | 6 |
|  |  |  |  |  |  |  |  | 7 |
|  |  |  |  |  |  |  |  | 8 |
|  |  |  |  |  |  |  |  | 9 |
|  |  |  |  |  |  |  |  | 10 |
|  |  |  |  |  |  |  |  | 11 |
|  |  |  |  |  |  |  |  | 12 |

*:*

**Annex 5**

**Risk assessment plan**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Risk** | **Risk Impact Level** | **Likelihood** | **Mitigation Measure** | |
| **INTERNAL RISKS** | | | | |
|  | High/  Medium/  Low | High/  Medium/  Low | |  |
|  |  |  | |  |
|  |  |  | |  |
| **EXTERNAL RISKS** | | | | |
|  | High/  Medium/  Low | High/  Medium/  Low | |  |
|  |  |  | |  |
|  |  |  | |  |
|  |  |  | |  |