**Invitation for Expression of Interest**

*Date 11/12/2023*

**Hiring Individual Consultants to Support** **Project Preparation and Appraisal for “Joint GPE-ACG SmartED Project for** **Improving** **the Quality and Efficiency of Education Services in the Republic of Cameroon.**

1. The Islamic Development Bank (IsDB) is hiring individual consultants to conduct project preparation, and appraisal of the Joint GPE-ACG SmartED Project to improve the Quality and Efficiency of Education Services in the Republic of Cameroon.
2. The following consultants are required for the assignment. Each interested participant may apply for only one consultancy role:
   1. Lead/Planning and Management Consultant (Team Leader).
   2. School infrastructure and facilities development Consultant.
   3. Teacher professional development and support Consultant.
   4. Curriculum and Learning Materials Consultant.
   5. ICT/Digital learning delivery Consultant.
3. The Terms of Reference (TOR) of each consultancy position are attached with this IEOI and can be obtained by emailing [ichalare@isdb.org](mailto:ichalare@isdb.org) (cc: [JGaye@isdb.org](mailto:JGaye@isdb.org)). IsDB will select and engage the Consultants by the IsDB Corporate Procurement Policy.
4. The assignment will commence immediately from 5th January and the duration of the engagement is expected to be over 4 months, through intermittent engagement based on the project processing timeline.

5. Applicants who wish to submit an EOI with a proposal should complete the EOI Form in Annex-II or obtain the template by writing [ichalare@isdb.org](mailto:ichalare@isdb.org) (cc: [JGaye@isdb.org](mailto:JGaye@isdb.org) ) and submitting it to the IsDB by email to the following authorized representatives of IsDB by **December 25, 2023**:

**Encl.:**

**Annex-I:** Terms of Reference (attached separately)

**Annex-II:** EOI Form

**Annex-II: Expression of Interest (EOI) by Applicant**

**[Hiring a Consultant to Support Project Preparation and Appraisal for “Joint GPE-ACG SmartED Project for Improving the Quality and Efficiency of Education Services in the Republic of Cameroon.]**

Consultancy Applied for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have carefully read your Invitation for Expression of Interest for the captioned assignment/project and find the Terms of References (TOR) and Scope of Work match my skill mix and experiences for providing the services required in the TOR. I would like to express my interest in being considered for the Shortlist. I understand that IsDB does not have an obligation that I must be shortlisted.

I have attached to this EOI supporting documents highlighting the relevant expertise and experience for your consideration. Some of the key information is highlighted below:

1. **Personal Profile** :

|  |
| --- |
| Nationality:  Date of Birth:  Permanent Address:  Phone No.:  Email: |

1. **Qualification of the Consultant:**

*Notes to consultant: Please indicate all relevant qualifications and professional accreditations that make you suitable for the assignment. Indicate relevant qualification, place from where the qualification was obtained, year, etc]*

1. **Past Consultancy Assignment References**

*[Notes to consultant: Please select the most relevant consultancy assignments you have recently completed to demonstrate your technical qualifications and experience. ]*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Period | Client | Project | Country | Your role (As lead consultant or as member of a team?) | Value of the  Contract |
|  |  |  |  | *Can elaborate further below* |  |
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1. **Methodology and Work Program to Deliver the Assignment**

*[Notes to consultant: Please outline within a maximum of 2 pages on methodology you will adopt to deliver the assignment, including key steps, processes, and activities that you will undertake to achieve the consultancy assignment objectives. Also, indicate any sub-consultants you will engage to support engineering aspects of the assignment and their specialization and experience. Also provide a timeline/ work program for the delivery of assignment objectives in line with the TOR requirements, indicating a breakdown of key activities with milestones.}*

1. **Eligibility Declaration**

I, the undersigned, certify to the best of my knowledge and belief:

I have read the terms of reference (TOR) and Scope of Work (Appendix A), for this assignment.

I confirm that the project references submitted as part of this EOI accurately reflect my experience of myself.

I confirm that I have never been convicted of an integrity-related offense or crime related to theft, corruption, or fraud.

I understand that any misrepresentations that knowingly or recklessly mislead or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action, by IsDB’s Integrity and Anti-corruption Policy.

I shall be available for the assignment as per the requirements.

1. **Attach the CV of the Consultant**