

## Invitation for Expression of Interest (IEOI) – Individual Consultant

---

### Invitation for Expression of Interest (IEOI)

Date: 18 June 2023

**Preparation of Project Completion Report (PCR) of the IsDB-funded Projects: (i) Sustainable Village Project (KGZ0044), and (ii) Rural Water Supply and Sanitation Improvement (KGZ1013) Kyrgyz Republic.**

1. The Islamic Development Bank (IsDB) has approved an administrative budget for financing consulting services (*the Services*) for the above projects.
2. The Terms of Reference (TOR) of the Services is in **Appendix A**. The Services will be provided by an individual consultant (*the Consultant*) who may be a self-employed professional or an employee of a consulting firm.
3. IsDB will select and engage the Consultant in accordance with the IsDB Corporate Procurement Policy (Policy). The consultant for the assignment will be engaged based on a Fixed Budget Selection method.
4. IsDB now invites Expressions of Interest (EOI) from potential applicants for consideration by IsDB in selecting qualified candidates.
5. The Consultant should complete the EOI Form in **Appendix B** and submit it along with his/her CV.
6. The full set of documents should be submitted through email to the following authorized IsDB representative, not later than **3<sup>rd</sup> July 2023** (15:00 PM GMT):

**EOI Submission: EOI Submission - BCC2023-030 Project Completion Report \_PCR\_ of the IsDB-funded Projects: \_I\_ Sustainable Village Project \_KGZ0044\_ and \_ii\_ Rural Water Supply and Sanitation Improvement \_KGZ1013\_ Kyrgyz Republic**  
[455207bd.isdb.org@emea.teams.ms](mailto:455207bd.isdb.org@emea.teams.ms)

**Appendix A: Terms of Reference of the Assignment**

**Appendix B: EOI Form**

**Appendix C: IsDB Standard Template of Project Completion Report (PCR)**

## Appendix A

### TERMS OF REFERENCE

---

Short Term Evaluation Consultancy Services for the Preparation of TWO Project Completion Reports (PCRs) of the Islamic Development Bank (IsDB) funded projects

#### **Project 1 Background: Sustainable Village Project (KGZ0044)**

1. The ISFD Sustainable Villages Programme (SVP) is an integrated and innovative model for community-driven development which is geared to empower rural communities lift themselves out of poverty and become active economic agents.
2. The SVP concept was developed through worldwide experience and knowledge-sharing in the area of community development in member countries before it was approved by the ISFD BOD in May 2011.
3. As at the time of the project preparation, Kyrgyz Republic was among the least-developed countries in the region. The Government of Kyrgyz Republic (GOK) through its Medium-Term Development Program and Poverty Reduction Strategy (2012-2014) was then putting effort into improving the living standard of the population and poverty alleviation based on economic growth, improvement of the business environment and development of the efficient governance system. The SVP intervention was right at the heart of this effort, particularly in building the capacity of public administration at the local level, and ensuring effective public asset management, both by local government and the communities. The Government of Kyrgyzstan shown interest in the SVP to pilot it in the Chui oblast.
4. The project scope comprises of the following components:
  - Block Finance for Community Projects.
  - Capacity Development;
  - Monitoring and Evaluation; and
  - Project Management Support.
5. IsDB Group financing of USD 9.00 million was earmarked to finance activities under components 1, 2, 3 & 4 (Block Finance for Community Projects; Capacity Development; Monitoring and Evaluation; and Project Management Support).
6. The project executing agency (EA) was the Community Development and Investment Agency, Kyrgyz Republic.
7. As the project was completed in **2022**, the IsDB is required to conduct an ex-post evaluation of the project to capture overall achievements as compared to its intended outputs and outcomes. In addition, the PCR should identify the lessons learned from the project implementation.

## **Project 2 Background: Rural Water Supply and Sanitation Improvement (KGZ1013)**

8. In 2016, the IsDB Governor for the Kyrgyz Republic sent an official request to the Islamic Development Bank to consider participating in financing Rural Water Supply and Sanitation Improvement Project in Kyrgyz Republic as a part of the Government's National Program to improve the water supply and sanitation situation in rural areas. The project was appraised by the Bank in January 2013, and subsequently approved by the board of directors in March 2013.
9. As appraised, the program was to be implemented in 4 regions of Kyrgyz Republic, which are Jalal-Abad (centre-east), Osh (south-west), Issik-kul (center-west) and Chui regions (north), covering 183,255 people living in 60 rural settlements/villages. The IsDB financing covered activities in 24 villages in 5 districts of Jalal-Abad Region (which are Ala- Euka, Aksy, Toktogul, Suzak and Eazar-Korgon districts).
10. The project scope comprises of the following components:
  - Civil Works: Rehabilitation of Rural Water Supply and Sanitation;
  - Supply of Machinery and equipment;
  - Capacity Building on Sanitation & Institutional Development;
  - Consultancy Services: Detailed Design and Supervision;
  - Project Management.
11. The IsDB financing for the program is US\$ 20 million for covering activities under components 1, 2, 3, 4, 5 (Civil Works: Rehabilitation of Rural Water Supply and Sanitation; Supply of Machinery and equipment; Capacity Building on Sanitation & Institutional Development; Consultancy Services: Detailed Design and Supervision; and Project Management).
12. The project executing agency (EA) was the Department for Water Supply and Sanitation (DWSS) under the State Agency for Architecture, Construction and Housing and Communal Services under the Government of Kyrgyz Republic (Local Name - Gosstroy).
13. As the project is about to be completed, the IsDB is required to conduct an ex-post evaluation of the project to capture overall achievements as compared to its intended outputs and outcomes. In addition, the PCR should identify the lessons learned from the project implementation.

### **I. Description of the Assignment**

#### **a. Objectives**

14. The Agriculture, Water and Rural Division of the Economic and Social Infrastructure Department, Global Practices (AWRD – GP), IsDB is seeking Evaluation Consultancy Services to assist IsDB in preparing **TWO** Project Completion Reports (PCR) of the

IsDB-funded Projects: (i) Sustainable Village Project (KGZ0044), and (ii) Rural Water Supply and Sanitation Improvement (KGZ1013) Kyrgyz Republic. The services shall be performed within a period of 3 months starting from the **first week of August 2023**, or any other period as may be subsequently agreed by both parties in writing.

**b. Expected Outputs of the Consultant**

15. The Consultant will prepare **TWO** PCRs for the projects (i) **Sustainable Village Project (KGZ0044)**, and (ii) **Rural Water Supply and Sanitation Improvement (KGZ1013) Kyrgyz Republic** according to IsDB standards, guidelines, and procedures. The Consultant's reports of the assignment should be based on the IsDB standard template of PCR, which is attached in Appendix C.

16. Two knowledge products will be prepared (**around 5 pages each**) based on specific lessons learned from the two projects, and 2 PowerPoint presentations.

**c. Scope of the assignment**

17. The scope of the assignment is as follows:

- Evaluate the processing and design of the projects, both by IDB and the Beneficiary Country (and, as applicable, co-financiers and other project partners);
- Assess for each project, the performance of the relevant executing agency (EA) (and Beneficiary Country) in managing and implementing the project, in complying with IsDB's guidelines, policies, practices, procedures, and loan covenants, and evaluate project costs, disbursements, and institutional improvements;
- Assess for each project the performance of consultants, contractors, and suppliers with respect to services, construction, supply, delivery, and installation;
- Review problems encountered during implementation of each project and the effectiveness of measures to resolve them, by the EA, the Beneficiary Country (as applicable) and IsDB;
- Assess whether the EAs, the Beneficiary Country and IsDB monitored progress effectively in comparison with quantifiable and monitoring targets;
- Re-evaluate the financial and economic performance of the project at its initial stage of operation and compare with the qualified indicators in the project log-frame and in project progress reports and, as applicable, the PIASR;
- Assess the projects' transition to operations, and identify any remedial measures needed;

- Assess future operation and maintenance schedules to ensure sustainability of the project;
- Recommend any other steps that the Beneficiary Country and EA need to take to ensure the project's sustainable operation;
- Assess the performance of the monitoring and evaluation system established for the project and reexamine the indicators selected for monitoring operations and assessing development impact;
- Assess whether the procurement and disbursement plans for each project have been carried out as originally framed and the reasons for any difference between planned and actual project achievements;
  - i. Assess, if applicable, the extent and effectiveness of implementation of project safeguard measures (e.g. environmental, social); and
  - ii. Assess whether the immediate development objective has been met and the likelihood of attaining long-term development impacts in terms of the planned and final project log-frame targets.

18. The projects' assessment should take into account the following four dimensions of Relevance, Efficiency, Effectiveness and Sustainability, by answering the following questions:

**i). Relevance – Assess the relevance of each project to the GOK and IsDB**

- Were the projects relevant to the identified needs and country's strategy?
- Were the projects relevant to the IsDB strategic priorities?
- Were the inputs and strategies identified, and were they realistic, appropriate and adequate to achieve the results?

**ii). Effectiveness-** Describe the management processes and their appropriateness in supporting delivery

- Were the projects effective in delivering expected results (time and budget)?
- Were the projects implemented according the schedule?
- How does the actual project implementation schedule compare with the initial schedule?
- What are the reasons for any deviations from the original schedule?
- What are the financial results of the project: the total cost, financing plan, and disbursements against the estimates made during the appraisal?
- How effective were the strategies and tools used in the implementation of the projects?
- How effectively did the projects respond to the need of the beneficiaries?

**iii). Efficiency – of Projects Implementation**

- Do the deliveries of the projects justify the costs incurred?
- Were the resources made available efficiently utilized?
- Did projects activities overlap with and duplicate other similar interventions?
- Are there more efficient ways and means of delivering more and better results (outputs and outcomes) with the available resources?
- Could a different approach have produced better results?

**iv). Sustainability- assess economic, environmental and social sustainability of each project**

- Does the project cause natural resources depletion in the long run?
- Were the local communities and stakeholders consulted during the project implementation?
- To what extent will the project revenues cover its O&M costs?
- Does the EA possess the technical capacity for the project operation?
- Did the project address the training needs for operation and maintenance?
- What is the likelihood of continuation and sustainability of the project outcomes and benefits after their completion?
- What are the key factors that will require attention in order to improve prospects of sustainability of project outcomes and the potential for replication of the approach?

**v). Lessons learned- what are the lessons learned:** The recommendations should provide comprehensive proposals for future interventions by answering inter alia the following questions:

- What are the main lessons that have emerged?
- What are the recommendations for similar future interventions?
- What are the problems and obstacles encountered during the implementation of the project?
- How did the project financial management processes and procedures affect implementation?
- What are the strengths, weaknesses, opportunities and threats of the project implementation process?
- What are the future intervention strategies and issues?

**d. Detailed tasks of the assignment**

19. The tasks of the Consultant are as follows:

- a. Coordinate the communication to and interface with EAs and other key stakeholders.
- b. Prepare a questionnaire for the stakeholders' interviews of the two projects.
- c. Initiate the required meetings, interviews, and visits to the projects area for close communication with key stakeholders.
- d. Undertake field visits: following the clearance of EAs and IsDB, the Consultant proceeds with the field visits: (i) visit the sites as per the scope of the projects

and expected outputs; (ii) hold thorough on-the-ground discussions with the stakeholders including the EAs, and end-beneficiaries; (iii) collect all necessary information concerning project implementation, outputs and outcomes; and (iv) collect photographs & videos of the projects outputs and beneficiaries upon consent of the concerned parties.

- e. If necessary, the IsDB team may join the field visits and the consultant should provide/contribute all the required support to facilitate the discussions with all the stakeholders.
- f. The draft PCR for each project is prepared after the field visit of the Consultant and should point out and explain the eventual variations in terms of cost, implementation schedule, financing plan and stakeholders' performance. It should include among other things: (i) evaluation of the performance of the EAs, the Bank, the contractors, and the consultants based on available information; and (ii) lessons learnt along with the Consultant's recommendation to the Bank and the Country concerning project implementation and sector interventions.
- g. The draft PCRs should draw attention to the variations from the position envisaged at the time of the appraisal and assess the results delivered by the projects against the projects outputs and outcomes detailed in the *Results-Based Logical Framework* (Annex 1).
- h. The final draft PCRs should be submitted to IsDB, and revised based on the field visits, and feedback from IsDB.
- i. Prepare knowledge products of 5 pages for each project on specific lessons learned and relevant annexes, such as graphs, photos, videos and maps.
- j. Prepare a short presentation for each project highlighting key issues and lessons learned from the site visit (i.e. slide highlighting key issues and lessons learnt from the project summarizing the main findings of the exercise).

**e. Deliverables:**

20. The Consultant will produce the following major outputs:

- 1) An Inception Report detailing methodology and work plan, for each project.
- 2) Supporting documents including:
  - Semi-structured interviews questionnaires
  - List of interviewees
  - Brief note summarizing the interviews
- 3) The first draft PCR for each project, as per the IsDB PCR standard format.
- 4) The Final PCR for each project based on the feedback of the IsDB.
- 5) A knowledge product of 5 pages for each project on specific lessons learned.
- 6) A Power point presentation on each project report.
- 7) High resolution photos for each project.

**f. Time Frame of the Assignments:**

- a) The assignment shall be over 3 months (August to October 2023), with a total duration of 42 working days, including 12 days for field visits.

- b) The AWRD – GP from ESID will supervise the Consultant. The Teams will provide overarching supervision to the process and will provide feedback and guidance to achieve the goal and specific objectives of the consultancy.
- c) All deliverables are expected to be finalized through rigorous consultative meetings and in-depth discussions with the EAs, the PMUs and other key stakeholders, at the national and provincial levels.

#### **g. Qualification and Requirements:**

21. The Consultant should have the following minimum qualifications and skills:

- a. MSc degree in Civil Engineering, or relevant field in the water and irrigation sector or another related field in Economics, Environmental Engineering, etc.;
- b. Work experience in handling similar consultancy assignments in preparing at least 2 PCRs, in the context of developmental projects financed by Multilateral Development Banks;
- c. Language skills: fluency in written and spoken English;
- d. Knowledge of analytical and statistical tools.

#### **h. Evaluation Criteria:**

22. The consultant will be selected according to the Fixed Budget Method of selection. As such, the contract will be awarded to the highest-ranked technical proposal within the available budget. Financial proposals exceeding the budgetary limit shall not be considered. The following criteria will be used for evaluation of technical proposals (detailed criteria in Annex-2):

- General Qualifications	20 points
- Adequacy for the Assignment	60 points
- Experience in the Sector	20 points
- Total	100 points

#### **i. Budget and Payment Schedule**

23. The total estimated budget for this assignment is US\$ 23,700, and the financial proposal shall not exceed this amount. Payments are linked to deliverables as defined below:

- a. First payment in the amount of 20% of the Contract Price upon receipt by the Bank, of TWO Inception Reports detailing methodology and work plans;
- b. Second progress payment in the amount of 15% of the Contract Price upon receipt and written acceptance of the first draft PCR by the Bank for Project 1;
- c. Third progress payment in the amount of 15% of the Contract Price upon receipt and written acceptance of the first draft PCR by the Bank for Project 2;
- d. Fourth payment in the amount of 15% of the Contract Price upon receipt and written acceptance of the final PCR by the Bank for Project 1,
- e. Fifth payment in the amount of 15% of the Contract Price upon receipt and written acceptance of the final PCR by the Bank for Project 2,

- f. Sixth payment in the amount of 10% of the Contract Price upon receipt and written acceptance from the Bank on the Final Report, the knowledge product and PowerPoint presentation for Project 1 report.
- g. Final payment in the amount of 10% of the Contract Price upon receipt and written acceptance from the Bank on the Final Report, the knowledge product and PowerPoint presentation for Project 2 report.

24. The remuneration perceived by the Consultant includes all his/her costs and profits as well as any tax obligations that may be imposed on the Consultants.

**j. Contract Administration:**

- **Client's Input:** the ESID team will provide access to all required documents (i.e. Bank's standard template for Project Completion Report (PCR), Project Appraisal Documents, Detailed Technical Documents, Project Progress Reports, Relevant Official Communications on the projects, etc.). IsDB will also facilitate the assignment remotely by introducing the consultant to the EA, and providing any official support, which may be required.
- **Logistics:** The Consultant will coordinate with the EAs to make necessary arrangements for the logistics of the field visits. The visit's related expenses shall be borne by the Consultant.
- **Confidentiality:** The Consultant shall not, during the term of this Contract and within 3 years after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the IsDB's business or operations without the prior written consent of the IsDB;
- **Ownership of Material:** Any studies, reports or other material, graphic, software or otherwise, prepared by the Consultant for the IsDB under this Contract shall belong to and remain the property of the IsDB.

## Annex 1. Results-Based Logical Framework

### Annex 1a: Sustainable Village Project (KGZ0044)

Narrative Summary	Performance Target	Monitoring Mechanisms	Risks
<p><b>Goal/Impact:</b> The overall goal of the project is to contribute to the Government efforts in fighting poverty and achievement of Millennium Development Goals (MDGs).</p>	<p>Population under national poverty line from 33.7% in 2010 to 27.7% in 2015. Underweight children aged 1-6 years from 6.5% in 2009 to 3% in 2015. Under 5 Child Mortality (per 1,000 live births) from 31 cases in 2009 to 10.4 cases in 2015 Maternal Mortality (per 100,000 live births) from 64 cases in 2009 to 15.7 cases in 2015</p>	<p>M&amp;E Report MDG country report (UNDP) GOED PPER</p>	<ul style="list-style-type: none"> <li>• Economic Crisis</li> </ul>
<p><b>Purpose / Outcome:</b> To reduce poverty in the project locality, namely, village clusters in the Jaiyl Raion, Kemin Raion and Panfilov Raion of Chui Oblast, with the help of low-cost, sustainable and community-led interventions that are tailored to the communities' specific needs.</p>	<p>In the Project Area (Kemin, Panfilov, Jaiyl) Agricultural output increases by at least 10% by 2017, compared to 2012 By 2017 at least three permanent new jobs created from each business development projects By 2017, population under national poverty line is reduced more than national target (reduction of 6%) By 2017 the proportion of underweight children aged 1-6 years is reduced more than national target (reduction of 2.5%) By 2017 the cases of under 5 Child Mortality (per 1,000 live births) is reduced at par with national target (reduction to 10.4 cases) By 2017 the cases of Maternal Mortality (per 100,000 live births) is reduced at par with national target (reduction to 15.7 cases) 90% of rural population will have indirect and direct access to clean water</p>	<p>M&amp;E Report PCR PIASR</p>	<ul style="list-style-type: none"> <li>• Disharmony with other MDG aimed projects</li> <li>• Unfavourable policy.</li> </ul>
<p><b>Outputs:</b> 1. Institutional capacity building program completed</p>	<p>1. Training and workshop on CDD conducted for: 1.1. CD Specialist of the PMU in 2013 1.2. ARIS staff and facilitators in 2013 1.3. Local Government Officials in 2013</p>	<p>PIASR Progress Report PCR M&amp;E Report</p>	<ul style="list-style-type: none"> <li>• Lack of clarity of project ownership.</li> <li>• Difficulty to retain professionals.</li> <li>• Inadequate maintenance budget.</li> </ul>
<p>2. Monitoring and Evaluation framework and Audit are operating and in place</p>	<p>2. MDGC &amp; M&amp;E consultant are contracted 2.1. M&amp;E Framework established and M&amp;E training conducted in 2013 2.2. Baseline Study conducted in 2013 2.3. Mid-term Review conducted in 2015 2.4. Completion report conducted in 2017/2018</p>		
<p>3. Participatory Development Planning Conducted.</p>	<p>3. At least 50% of projects are resulted from participatory development planning</p>		
<p>4. All proposed facility are constructed and renovated.</p>	<p>4. Construction and rehabilitation of: 4.1. Agriculture, Livelihood and Business Dev. 4.1.1. Livestock Production 4.1.2. Crop Production 4.1.3. Irrigation 4.1.4. Rural Credit 4.1.5. Other Businesses 4.2. Health and Utility Infrastructure 4.2.1. Potable Water 4.2.2. Rural Clinics 4.2.3. Bath Houses</p>		

Narrative Summary	Performance Target	Monitoring Mechanisms	Risks
	4.3. Education and Community Development 4.3.1. Kindergartens, Schools, Libraries 4.3.2. Sport and Community Centres		
5. All proposed facilities are operational and have solid and running maintenance plan.	5. % of facilities with good maintenance arrangement (sustainable)		
<b>Activities/inputs:</b> 1. Formation of PMU 2. Launching Workshop 3. Selection of Auditor 4. Selection of Consultants 5. Communication and advocacy 6. M&E Framework, and Training 7. Baseline Study, 8. Institutional Capacity Building 9. Community Empowerment 10. Implementation of Community Projects 11. Midterm Review 12. Completion Review	<p style="text-align: center;"><b>Resource</b></p> IDB Loan                      approximately USD 6.00 million ISFD Loan                        USD 3.00 million Other Partners                    USD 6.00 million GoK                                    USD 2.00 million <b>Total                                    USD 17.00 million</b>	FRS PIASR Progress Report	<ul style="list-style-type: none"> <li>• Capacity – Human and Institutional</li> <li>• Buy-in from the Community</li> </ul>

## Annex 1b: Rural Water Supply and Sanitation Improvement (KGZ1013)

HIERARCHY OF OBJECTIVES	INDICATORS	MEANS OF VERIFICATION	ASSUMPTIONS / RISKS
<p><b>IMPACT</b> Contribute towards the Government's National Program for Water Supply and Sanitation targeted on improvement of the living condition of rural communities to have better access to safe drinking water and decreasing water borne diseases in Kyrgyz Republic.</p>	<p><b>Expected by 2030</b></p> <ol style="list-style-type: none"> <li>1. Contribute to the targeted National program water access rate of 90% (current 40% in rural communities of Kyrgyz Republic)</li> <li>2. Contribute to the targeted National program of providing 24 hours a day water access (currently at 7 hrs in rural communities)</li> <li>3. Contribute to reduce waterborne disease at least by 5%</li> </ol>	<ul style="list-style-type: none"> <li>▪ Country statistics</li> <li>▪ Gosstroy, Ministry of Health reports of access to water and health structures</li> <li>▪ Project Post-evaluation Report</li> <li>▪ UN SDGs</li> </ul>	<ul style="list-style-type: none"> <li>▪ Tariff system is based on the market price under the supervision of the relevant State agency in charge for monopoly control</li> <li>▪ Government continues to give priority to water supply development, through adequate funding</li> <li>▪ Consolidation of governance and decentralization within the sector</li> </ul>
<p><b>OUTCOME</b> Enhance the wellbeing of the rural population of Kyrgyz Republic through: (i) improve access and quality of water supply and sanitation services in target rural communities, (ii) improve sanitation services primarily in schools, and health centres in the selected villages and (iii) strengthen capacity of institutions in the water supply and sanitation sector.</p>	<p><b>By 2025</b></p> <ol style="list-style-type: none"> <li>1. 78,000 people provided with access to improved water source;</li> <li>2. 8,000 people provided with access to improved rural sanitation facilities;</li> <li>3. 65,200 livestock provided with access to water;</li> <li>4. 28,000 people trained to improve hygiene behavior and sanitation practice;</li> <li>5. 5 % Reduction in water-borne disease incidences;</li> <li>6. 5,000 people trained to improve tariff, billing and collection systems, operations and maintenance.</li> </ol>	<ul style="list-style-type: none"> <li>▪ ARIS progress reports, and Monitoring &amp; Evaluation reports</li> <li>▪ Gosstroy, MoH statistics</li> <li>▪ Project Post-evaluation Report</li> </ul>	<ul style="list-style-type: none"> <li>▪ Awareness raised on links between hygiene and potable water facilities to boost water consumption</li> <li>▪ Infrastructure properly operated and maintained</li> <li>▪ Affordable tariffs are set</li> <li>▪ Communities are willing to pay and adequate cost recovery</li> <li>▪ Sustainable usage of water resources</li> </ul>
<p><b>OUTPUTS</b></p> <ol style="list-style-type: none"> <li>1. Water supply system in five districts constructed/rehabilitated</li> <li>2. Sanitation facilities in public institutions improved and communities capacity enhanced on hygiene behavior and sanitation practice</li> <li>3. Billing system setup and awareness of rural households on efficient water use and billing system raised</li> </ol>	<p><b>By 2022</b></p> <ol style="list-style-type: none"> <li>1.1. Eleven (11) of water supply systems constructed/rehabilitated</li> <li>1.2. Amount of Water supplied annually 11 mln. m3</li> <li>1.3. 40 social institution (schools, health centers, etc) in project areas connected to the water supply system</li> <li>2.1. 20 of social institutions (primarily schools) sanitation facilities upgraded</li> <li>2.2. 28,000 of trained people to improve hygiene behavior and sanitation practice (45% of whom are women)</li> <li>2.3. 31 of institutions provided with O&amp;M equipment</li> <li>3.1. Five (5) CDWUUs established and/or strengthened</li> <li>3.2. Eleven (11) of CDWUUs equipped with O&amp;M Machinery</li> <li>3.3. Eleven (11) of CDWUUs equipped with IT equipment to set data-base and process billing system</li> <li>3.4. 16,600 of service contracts signed between CDWUUs and customers</li> <li>3.5. 5,000 of trained people on billing system</li> </ol>	<ul style="list-style-type: none"> <li>▪ ARIS Monitoring &amp; Evaluation System, progress reports</li> <li>▪ IDB supervision missions, Project Implementation Assessment Report (PIASR)</li> <li>▪ Project Completion Report</li> </ul>	<ul style="list-style-type: none"> <li>▪ Contractors complete the project within budget and time</li> <li>▪ Construction supervision, follow up and quality control</li> <li>▪ Effective Coordination between ARIS, AO, Consultant and Contractors</li> </ul>

ACTIVITIES	INPUTS <i>(USD million)</i>																													
<b>1. Civil Works: Rehabilitation of WSS</b> 1.1. Rehabilitation of the Water Supply Systems 1.2. Rehabilitation of Sanitation Facilities <b>2. Goods: Supply of Machinery and Equipment</b> 2.1. O&M Machinery and Equipment for Local Municipality/CDWUU 2.2. Laboratory and IT Equipment for Sanitary Surveillance Services <b>3. Consultancy Services: Capacity Building on Sanitation &amp; Institutional Development</b> 3.1. Sanitation Development and Awareness 3.2. Institutional Development and Billing System <b>4. Consultancy Services: Detailed Design and Supervision</b> 4.1. Detailed Engineering Design 4.2. Construction Supervision 4.3. Baseline Survey & Impact Assessment <b>5. Project Management</b> 5.1. Project Implementation Support 5.2. Financial Audit Services 5.3. Project Start-up Workshop & Familiarization visit	<table border="1"> <thead> <tr> <th>Sr. No</th> <th>Components</th> <th>Total Cost</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Civil Works: Rehabilitation of Rural Water Supply and Sanitation</td> <td>16.79</td> </tr> <tr> <td>2.</td> <td>Supply of O&amp;M Machinery, Lab and IT Equipment for Surveillance and Billing System</td> <td>0.75</td> </tr> <tr> <td>3.</td> <td>Capacity Building on Sanitation &amp; Institutional Development</td> <td>1.01</td> </tr> <tr> <td>4.</td> <td>Consultancy Services: Detailed Design and Supervision</td> <td>1.45</td> </tr> <tr> <td>5.</td> <td>Project Management</td> <td>1.18</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>Base Cost</b></td> <td><b>21.19</b></td> </tr> <tr> <td></td> <td style="text-align: right;"><i>Contingencies</i></td> <td><i>1.81</i></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>Total Cost</b></td> <td><b>23.00</b></td> </tr> </tbody> </table>	Sr. No	Components	Total Cost	1.	Civil Works: Rehabilitation of Rural Water Supply and Sanitation	16.79	2.	Supply of O&M Machinery, Lab and IT Equipment for Surveillance and Billing System	0.75	3.	Capacity Building on Sanitation & Institutional Development	1.01	4.	Consultancy Services: Detailed Design and Supervision	1.45	5.	Project Management	1.18		<b>Base Cost</b>	<b>21.19</b>		<i>Contingencies</i>	<i>1.81</i>		<b>Total Cost</b>	<b>23.00</b>	<ul style="list-style-type: none"> <li>▪ Project progress reports</li> <li>▪ Bids evaluation reports</li> <li>▪ Disbursements requests</li> <li>▪ Audit Reports</li> <li>▪ IDB supervision mission and PIASRs</li> </ul>	<ul style="list-style-type: none"> <li>▪ Timely recruitment of competent PMU staff, consultants and contractors</li> <li>▪ Adequate funding of the project Activities</li> <li>▪ Project implementation according to the planned schedule</li> <li>▪ Strong support from AO and rural communities</li> </ul>
Sr. No	Components	Total Cost																												
1.	Civil Works: Rehabilitation of Rural Water Supply and Sanitation	16.79																												
2.	Supply of O&M Machinery, Lab and IT Equipment for Surveillance and Billing System	0.75																												
3.	Capacity Building on Sanitation & Institutional Development	1.01																												
4.	Consultancy Services: Detailed Design and Supervision	1.45																												
5.	Project Management	1.18																												
	<b>Base Cost</b>	<b>21.19</b>																												
	<i>Contingencies</i>	<i>1.81</i>																												
	<b>Total Cost</b>	<b>23.00</b>																												

## Annex 2. Detailed Evaluation Criteria

#	Criteria	Maximum score
<b>1.0</b>	<b>General Qualifications</b>	<b>20</b>
1.1	<i>Academic Background</i>	<i>10</i>
1.2	<i>Language skills</i>	<i>10</i>
<b>2.0</b>	<b>Adequacy for the Assignment</b>	<b>50</b>
2.1	<i>General Experience</i>	<i>20</i>
2.2	<i>Experience with similar assignments</i>	<i>30</i>
<b>3.0</b>	<b>Experience in the Sector</b>	<b>30</b>
3.1	<i>Sector and relevant sub-sectors</i>	<i>20</i>
3.2	<i>Multilateral /International Organizations</i>	<i>10</i>
	<b>Total Score:</b>	<b>100</b>

## Appendix B

### Expression of Interest (EOI) by Applicant

---

Preparation of Project Completion Report (PCR) of the IsDB-funded Projects: (i) Sustainable Village Project (KGZ0044), and (ii) Rural Water Supply and Sanitation Improvement (KGZ1013) Kyrgyz Republic

Date: \_\_\_\_\_

EOI Submission - BCC2023-030 Project Completion Report \_PCR\_ of the IsDB-funded Projects: \_i\_ Sustainable Village Project \_KGZ0044\_ and \_ii\_ Rural Water Supply and Sanitation Improvement \_KGZ1013\_ Kyrgyz Republic  
[455207bd.isdb.org@emea.teams.ms](mailto:455207bd.isdb.org@emea.teams.ms)

Dear Islamic Development Bank (IsDB).

I have read your Invitation carefully for Expression of Interest (IEOI) for the captioned assignment/project and find the Terms of References (TOR) and Scope of Work match my skill mix and experiences for providing the services required in the TOR. I would like to express my interest in being considered for the assignment. I understand that IsDB does not have an obligation that I must be selected.

I have attached to this EOI my Curriculum Vitae (CV) for your consideration. Some of the key information is highlighted below:

#### I. Personal Profile

Nationality:

Date of Birth:

Permanent Address:

Phone No.:

Email:

**II. Past Consultancy Assignment References**

*[Notes to consultant: Please select most relevant consultancy assignments you have recently completed to demonstrate your technical qualifications and experience.]*

<b>Period</b>	<b>Client</b>	<b>Project</b>	<b>Country</b>	<b>Your role (As lead consultant or as member of a team?)</b>	<b>Value of the Contract</b>

**III. Availability**

I shall be available for the services from \_\_\_\_\_ to\_\_\_\_\_.

**IV. Eligibility Declaration**

I, the undersigned, certify to the best of my knowledge and belief:

- I have read terms of reference (TOR) and Scope of Work (Appendix A), for this assignment.
- I confirm that the project references submitted as part of this EOI accurately reflect the experience of myself.
- I confirm that I have ever been convicted of an integrity-related offense or crime related to theft, corruption and fraud.
- I understand that any misrepresentations that knowingly or recklessly mislead or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action, in accordance with IsDB's Integrity and Anti-corruption Policy.

{day/month/year}

Name of the Applicant

Signature

Date

## Financial Proposal Format

---

No.	Item	Unit	Qty	Unit Cost (USD)	Total (USD)
1	Professional Fees (unit rate) per day <sup>1</sup>	Man. days	30		
2	Expenses during the field visits	Man. days	12		
3	Expenses for International travel	Lump-sum			
	<b>Total:</b>				

{day/month/year}

Name of the Applicant

Signature

Date

---

<sup>1</sup> Includes any overhead costs while working at place of residence.

## Curriculum Vitae (CV)

---

**Position Title and No.:** *{Individual Consultant for Preparation PCR}*

**Name of Expert:** *{Insert full name}*

**Date of Birth:** *{day/month/year}*

**Country of Citizenship/Residence:**

**Contact information:**

-

**Education:**

*{List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}*

**Employment record:**

*{Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Please mark if the assignment is considered relevant to the assignment.}*

Period	Employing organization and title/position. Contact information for references	Country	Summary of activities (Comment if relevant to the Assignment)

**Membership in Professional Associations and Publications:** \_\_\_

**Skills (language, technical, computer, others):** \_\_\_

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification and/or sanctions by the Bank.

{day/month/year}

Name of Expert

Signature

Date

Yes / No

*(i) I am employed by the concerned Agency / (ies) related to this consultancy assignment*

*(ii) I was involved with the preparation of the terms of reference for this consultancy assignment*

*(iii) I am not currently debarred by a multilateral development bank or other similar institutions (If yes, identify who)*

## Appendix C

### IsDB Table of Contents of Project Completion Report (PCR)

#### Table of Contents

#### CONTENTS

Abbreviations .....	Error! Bookmark not defined.
Project Map .....	Error! Bookmark not defined.
Executive Summary .....	Error! Bookmark not defined.
A. Project Information .....	Error! Bookmark not defined.
1. Responsible Bank Staff .....	Error! Bookmark not defined.
2. Project Data .....	Error! Bookmark not defined.
3. Key Dates .....	Error! Bookmark not defined.
4. Project Financing by Mode (All Financiers) .....	Error! Bookmark not defined.
5. Project Cost by Component (only for IsDB financing) .....	Error! Bookmark not defined.
6. Procurement Plan (only for IsDB Financing) .....	Error! Bookmark not defined.
7. Disbursement Plan (only for IsDB Financing) .....	Error! Bookmark not defined.
8. PIASR Ratings .....	Error! Bookmark not defined.
9. Project Audits .....	Error! Bookmark not defined.
B. Project Performance Assessment .....	Error! Bookmark not defined.
1. Relevance .....	Error! Bookmark not defined.
2. Effectiveness .....	Error! Bookmark not defined.
3. Efficiency .....	Error! Bookmark not defined.
4. Sustainability .....	Error! Bookmark not defined.
C. Project Stakeholders Performance .....	Error! Bookmark not defined.
1. Bank's Performance .....	Error! Bookmark not defined.
2. Beneficiary's Performance .....	Error! Bookmark not defined.
3. Other Stakeholders' Performance .....	Error! Bookmark not defined.
D. Overall Score and Rating .....	Error! Bookmark not defined.
E. Risks, Lessons and Recommendations .....	Error! Bookmark not defined.
1. Risks to Development Outcome(s) .....	Error! Bookmark not defined.
2. Recommendations .....	Error! Bookmark not defined.
3. Lessons Learned .....	Error! Bookmark not defined.
Appendix 1: Results Framework Targets Vs. Achievements .....	Error! Bookmark not defined.
Appendix 2: Project Implementation Structure .....	Error! Bookmark not defined.
Appendix 3: EIRR/FIRR Scores and Assumptions .....	Error! Bookmark not defined.
Appendix 4: Reference Documents .....	Error! Bookmark not defined.
Appendix 5: PCR Mission Dates and Persons Met .....	Error! Bookmark not defined.
Appendix 6: Project Events, Missions and Milestones .....	Error! Bookmark not defined.
Appendix 7: Project Photographs and Beneficiary Testimonials .....	Error! Bookmark not defined.
Appendix 8: Performance Rating Scale and Methodology .....	Error! Bookmark not defined.

***(Note: Full version of IsDB Standard Template of Project Completion Report (PCR) will be provided to the Consultant upon the signing of the Contract)***